

Mission Statement

To facilitate learning for all students
in order to prepare them for the transition
from middle school to high school and ever-changing world



Crystal Springs Middle School Parental Involvement Plan 2011 - 2012

Creating a Garden of High Performing Learners

Crystal Springs Middle School Parental Involvement Policy

Crystal Springs Middle School believes positive parental involvement is essential to achieve maximum emotional, social, and academic growth and encourages participation of parents in all aspects of their child's education.

Strategies to Increase Parental Involvement

Development of the School-Wide Policy/Parental Involvement Policy

Crystal Springs Middle School will implement the following:

- Administer a Parent Needs Survey in the spring of each year which will provide input as to the effectiveness of the school-wide program; especially the Parental Involvement Policy
 - ❖ Data gathered from the surveys will be analyzed and compiled along with other data from the comprehensive needs assessment to determine the overall effectiveness of the school-wide policy.
- Involve parents in the development of the School-Wide Title I Policy
 - ❖ The School-Wide Title I Advisory Committee is comprised of parents, teachers, students, and community members. This committee plays a fundamental role in the development of the School-Wide Policy which includes the Parental Involvement Policy.
- Provide an open round-table for information and decision making at PTO meetings
- Make available to parents and community members the School-Wide Title I Policy which includes the Parental Involvement Policy. This Policy may be found in the following places:
 - ❖ School website
 - ❖ School library
 - ❖ Public library
- Parents are informed in the actual document and at the annual meeting that they may make comments if they disagree with any of the content found in the Crystal Springs Middle School-Wide Policy.
 - ❖ It is suggested to parents that the annual Title I meeting in the spring is an excellent time to make comments and/or suggestions concerning the contents of the Policy.

Annual Parent Meeting and Opportunities for Participation

Crystal Springs Middle School will implement the following:

- Arrange an annual meeting at the beginning of the school year in order to inform parents about the school-wide program and Title I requirements and offerings
 - ❖ Crystal Springs Middle School invites all parents to an annual meeting held at the beginning of each school year in which parents are informed of the Title I School-Wide Policy. Topics covered include benefits and activities, role, rights, and responsibilities of parents in the education of their child, and federal guidelines. At this meeting parents are also informed of their rights to know the qualifications of their child's teacher and if that teacher is highly qualified.

- Involve parents in the Policy review and improvement of the school-wide program
 - ❖ The School-Wide Title I advisory committee includes parents which play an essential role in the development of the Parental Involvement Policy as well as the Title I School-Wide Policy.
 - ❖ Provide a round table for information and decision making at PTO meetings.
 - ❖ A Parent Needs Survey is administered each spring. Data from these surveys as well as data from the comprehensive needs assessment are compiled and analyzed in order to determine the overall effectiveness of the Title I School-Wide Policy which includes the Parental Involvement Policy. This is an excellent time for parents to voice any concerns or submit possible changes.

- Provide parents information about programs, curriculum, assessment, and achievement expectations.
 - ❖ Newsletters
 - ❖ School website
 - ❖ School calendars posted on website and/or in student handbooks
 - ❖ E-mails
 - ❖ Telephone calls
 - ❖ Newspaper
 - ❖ Conferences
 - ❖ PTO meetings

- Publicize and continue to add materials to the Parent Center as it relates to Crystal Springs Middle School.

Procedures to Submit Comments of Dissatisfaction with the School Parental Involvement Policy

Parents are notified through the school website, annual meetings, and in brochures that they may make comments if they disagree with any aspect of Crystal Springs Middle School's Title I School-Wide Policy which includes the Parental Involvement Policy.

- Parents are notified at the annual Title I meeting that the Parent Needs Survey is an excellent opportunity for them to make comments and suggestions for program improvement. Parents are encouraged to use the comment section provided at the end of the survey.
- Data from these surveys as well as data from the comprehensive needs assessment are compiled and analyzed in order to determine the overall effectiveness of the Title I School-Wide Policy which includes the Parental Involvement Policy. This is an excellent time for parents to voice any concerns or submit possible changes.

Building Capacity

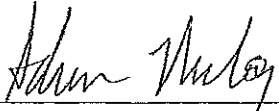
To ensure effective involvement of parents and to support a partnership among Crystal Springs Middle School, parents and community members that enhances student achievement we:

- Shall provide training opportunities for parents, faculty, and staff for improved student achievement
 - ❖ Job-embedded professional development for all faculty and staff
 - ❖ System-wide sponsored parental involvement resource room located in the Community Education 21st Century Center Building
 - ❖ System-wide sponsored Community Education Classes
 - ❖ Meetings for ESL parents with interpreters and materials available for check-out
- Shall educate faculty and staff through in-service opportunities of the importance of working with parents as equal partners to build ties between parents and school
 - ❖ Job-embedded professional development
 - ❖ Grade-level data meetings every nine weeks
 - ❖ Subject level data meetings every nine weeks
- Shall provide parents with opportunities that explain state academic and achievement standards, state and local assessments, and student progress
 - ❖ Parent/Teacher Conferences
 - ❖ Annual Title I meeting

❖ Periodic meetings conducted by the principal, guidance counselor, and instructional coach to explain the following:

- ✓ MCT2 Student Profile Reports
- ✓ Assessment Results
- ✓ Student Progress Reports
- ✓ Student Report Cards
- ✓ State School Report Card
- ✓ English acquisition results

□ Shall coordinate and intergrate parent involvement programs/activities



Adren McCoy, Principal

9/2009

date

The attached list of parents, teachers, and community members were involved with the development of this policy.

Adren McCoy, Principal

Mark Townsend, Assistant Principal

Chavis L. Bradford, Assistant Principal

Sylvia Smith, Teacher

Sarah Benson, Teacher

Hugh Webb, Teacher

Vivian Carter, Teacher

Carolyn Bell, Parent

Joyce Smith, Parent

Linda Murray, Parent

Ray Brown, Community Member/Parent